

Municipal and State Agency Electric Vehicle (EV) Charging Station Incentive Program Criteria

The Department of Energy and Environmental Protection (DEEP) is committed to encouraging consumers' use of EVs by supporting the development of EV infrastructure in Connecticut. Furthermore, DEEP's Comprehensive Energy Strategy has identified expanded use of EVs as an important goal of the statewide transportation energy strategy. Through this EVConnecticut Incentives Program, funds are now available for municipalities and state agencies to install EV chargers, which will be available to the public at no cost.

Available Funding:

Funding for this program is variable and will depend on the degree to which a proposal satisfies the preferential criteria for the program. The minimum amount offered for successful proposals will be half the cost of the project, up to \$2,000 per unit or \$4,000 per location (i.e., up to two chargers installed on one property). However, some projects will be eligible to receive up to 100% of the cost of the project, with a maximum of \$10,000. To be eligible for maximum funding, the EV charging stations must be available to the public at no cost, 24 hours a day, seven days a week and be located at a major traffic generator such as a town hall, downtown area or other central destination that is presently underserved by EV chargers.

Preferential Criteria

The overall goal for this program is to promote EV use by establishing publicly-accessible EV charging stations throughout Connecticut. In its selection process, DEEP will consider the overall cost effectiveness and the potential for early completion and operation of each proposal. Proposed projects will be selected for funding based on a set of preferential criteria including, but not limited to:

- The commitment of the applicant to make the EV charging stations readily available to the public with no fee for at least the next three years;¹
- The commitment of the applicant to have a publicly-accessible EV charging station operational as soon as possible, but no later than November 1, 2015;
- Units are operational and available to the public 24 hours a day, seven days a week;
- Location:
 - At a major traffic generator, which is defined as an important regional attraction, event, or facility that attract persons or groups from beyond a local community, city, or metropolitan area; it can include downtowns, town halls, libraries or recreation centers;
 - In areas underserved by EV charging stations;
 - Within walking distance of restaurant, retail and/or entertainment opportunities;
 - Along major thoroughfares and in high traffic areas;
 - Along transportation corridors, including state highways;
 - Locations providing lighting, and shelter; and
- Situating each EV charging station so it can accommodate at least two vehicles.

Applicant Responsibilities

All applicants must submit their proposal no later than 5:00 p.m., Tuesday, July 21, 2015. Applicants must have site control² over the location of the proposed EV charging station. Application forms may be found on the [EVConnecticut Webpage](#). Awarded applicants must:

¹ In lieu of a commitment to provide no cost charging for three years, applicants must submit a business model for an open access payment system with a maximum cost of \$1.00 per hour; major credit cards must be accepted for immediate access to the EV charging station with no phone call or other contact required. If you plan to have motorists pay for the charging, submit a business model that meets these requirements with the application. **100% funding is not available for this option.**

² Site Control means (1) ownership of, a leasehold interest in, or a right to develop a site for the purpose of constructing the EV Charging Station; (2) an option to purchase or acquire a leasehold site for such purpose; or (3) an exclusivity or other business relationship between the Applicant and the entity having the right to sell, lease or grant the Applicant the right to possess or occupy a site for such purpose. Documentation for verification may be requested.

- Procure the EV charging station specified in their application. Note that DEEP's reimbursement for chargers will not exceed values specified in [state procurement contracts](#);
- Install, maintain and operate the EV charging station(s) as publicly-accessible unit(s) for a minimum of three years;
- Allow DEEP to post location and availability information for the EV charging station(s) on the U.S. Department of Energy website; and
- Agree to operate the EV charging station(s) as a not-for-profit venture for the life of the unit(s).

Completed forms and all inquiries should be directed to EVConnecticut@ct.gov.

Reimbursement Requirements

Prior to reimbursement, awardees must:

- Install approved signage, provided by DEEP, in accordance with established program guidelines;
- Demonstrate compliance with selected criteria from the application form;
- Submit a request for payment; and
- Demonstrate full operation of the publicly-accessible EV charging station by:
 - Submitting a copy of complete budget with invoices and proof of payment; and
 - Submitting a photo of the operational unit, with signs in place.

All approved projects should be completed as soon as possible, but no later than November 1, 2015.

DEEP reserves the right to inspect the installation prior to reimbursement.

Existing and Proposed, Publicly-Accessible EV Charging Stations April 2015

